



SIDEWALK REHABILITATION COST-SHARE PROGRAMS

The City of The Dalles Municipal Code 2.20.010 designates the property owner as the responsible party for keeping sidewalks adjacent to their properties in good repair and a safe condition. The Sidewalk Rehabilitation Cost-Share Programs will provide some financial assistance to property owners to meet that responsibility.

The City will consider applications for the rehabilitation or replacement of existing sidewalks. (Note: If the existing curb that is adjacent to the deteriorated sidewalk to be replaced is in a similar deteriorated condition, the curbing may be required to be replaced as part of the cost-share program as well). The program will not apply to the construction of new sidewalks required as a result of an approved building permit/development project. Applicants for this program must be the property owner.

Mail the application to Public Works at the address above or email to Publicworks@ci.the-dalles.or.us.

Please complete the first two pages of the form

Property Owner: _____ Date: _____
Address: _____ Phone: _____
Linear feet of sidewalk to be replaced: _____ Email: _____

I am applying for sidewalk improvements as part of the following Sidewalk Rehabilitation Cost-Share Program:

<input type="checkbox"/>	Residential Property Cost-Share Program Option 1:	60% City-40% Property Owner
<input type="checkbox"/>	Residential Property Cost-Share Program Option 2: (Note: Property owner must qualify for the City's low income water/sewer rates program to be eligible for this option)	80% City-20% Property Owner
<input type="checkbox"/>	Commercial Properties Cost-Share Program:	50% City-50% Property Owner
<input type="checkbox"/>	Commercial Redevelopment Project Cost-Share Program: (Note: City-Provided funding under this program will be capped at \$100,000 per project.)	50% City-50% Developer

PROGRAM TERMS

- Participation in the Program will be voluntary and initiated by the property owners application submittal.
- The Program will not be retroactive.
- The Program will be administered on a “first-come/first-served” basis.
- The application cycle will mirror the City’s current fiscal year budget, beginning July 1st and ending on June 30th, or until the City’s budgeted funds for the current fiscal year run out, whichever comes first.
- Each applicant will contact and ultimately hire a licensed & bonded concrete contractor of their choosing. Along with a completed Sidewalk Rehabilitation Cost-Share Program application, the applicant will be required to submit pictures that illustrate the dilapidated condition of the existing sidewalk, or provide a site plan illustrating the proposed project/work to be performed, and provide the cost estimate for the work to be performed as prepared by the applicants chosen concrete contractor.
- Except in cases of a commercial redevelopment project/application, if a section of sidewalk that was being replaced includes a curb ramp, or should have a curb ramp, the City will fully pay the cost of the Americans with Disabilities Act (ADA) curb ramp upgrade.
- If utility relocation is deemed necessary, the City will cover the cost of the utility relocation within the right of way to the property line. The property owner will be responsible for the cost of the relocation on their property.
- Each application packet will be reviewed for completeness and to make sure each project will be constructed to meet all City of The Dalles Standard Specifications/Detail Drawing requirements and to make sure that all ADA requirements are being met, and to make certain that the cost estimate for the work to be performed is in line with current construction costs for projects of similar scope and scale.
- Once the proposed project scope (including permitting, traffic control, pedestrian access route plans, press releases, etc.) and cost estimate has been reviewed and approved by the City, a pre-construction meeting will be scheduled with the applicant, contractor and appropriate City Staff. Following the pre-construction meeting, the applicant’s contractor can proceed with the work.
- During the construction of the improvements, the City will provide daily inspections of the work being performed. Once the construction is complete, a final walk through inspection will be performed and a final punch list of any remaining items needing to be addressed will be generated and given to the contractor. Once all punch list items have been addressed by the contractor, the City will issue a final acceptance letter to the applicant and the contractor.
- The property owner is responsible for all landscape and retaining wall restoration when the project is complete.
- Upon the applicant’s and contractor’s receipt of the final acceptance letter, the contractor will then invoice both the City and the property owner for their portion of the value of the completed project. The City will be responsible for separate payment made directly to the contractor for their invoiced portion of the work, while the property owner will be responsible for their separate payment made directly to the contractor for their invoiced portion of the work. Payments made to the contractor shall be made within thirty (30) working days upon receipt of the invoice.

ACKNOWLEDGEMENT OF APPLICANT RESPONSIBILITY

The undersigned agrees to indemnify, defend, and hold the City of The Dalles and its officers, agents, and employees harmless from and against all claims, liabilities, costs, demands, damages, and actions arising from or relating in any way to the undersigned’s and the undersigned’s officers, agents, and employees acts or omissions in connection with the street or sidewalk construction authorized by the Sidewalk Rehabilitation Cost-Share Program.

I understand and agree to the terms of the Sidewalk Rehabilitation Cost-Share Program. Electronic signatures are not accepted. Please print and sign this application. Thank you.

Applicant Signature _____ Date _____

CITY USE ONLY

Date	Application Status	Authorizing Party	Comments
	Received		
	Approved and Notified		
	Pre-Construction Mtg.		
	Final Acceptance Issued		
	Payment Issued		
	Denied and Notified		

ROUTING ORDER FOR FINAL PROJECT APPROVAL – PLEASE EXPEDITE

Department	Approval	Date
Public Works – Transportation		
Public Works – ADA Coordinator		
Public Works – Director		
City Manager		

Public Works to Notify Applicant of final decision